

## Assignment Questions

1. What are the functions of a manager? Is mere knowledge of management is enough to become a successful manager? Briefly explain various managerial skills.
2. Explain the concept of Management. Review in brief the main functions of management.
3. Name the various functions which constitute the process of management and discuss each of them briefly?
4. Discuss Henry Mintzberg classification of basic roles performed by managers in modern organizations.
5. What are the skills and skill mixtures which managers at different level need to possess?
6. Discuss the main characteristics of an effective manager
7. What is the nature of management principles? How do they contribute in effective managing? What precautions will you take while applying management principles in practice?
8. Are management and administration different? How will you resolve their terminological conflict?
9. What is the concept of planning as an element of management process? Discuss its role in present day business organizations
10. What are various factors act as a barrier to effective planning?
11. How does long term planning differ from short term planning? How can both be coordinated?
12. What are the essential features of a good plan? How can planning be made effective?
13. What is the concept of organizing? Explain the principles of organizing?
14. What do you understand by organization theory? What is its roles in providing insights for designing organization structure?
15. "Structure of an organization should tailor-made. Search for a typical structure is vain." Comment on this statement and discuss the factors affecting organization structure.
16. How can decision analysis be used for the review of an existing organization? Discuss with reference to a trading company?
17. Write short notes on
  - A. Line organization
  - B. Functional organization
18. What do you understand by staffing? How is it important to an organisation? Discuss how every manager is responsible for staffing.
19. What is the concept of motivation? How motivation does affects behaviour and performance?
20. Explain Herzberg's two factor theory and differentiate it from Maslow's Theory of need hierarchy?
21. Motivation is the core of management. Comment. What practical suggestions would you offer to management to motivate its staff in an industrial organization?

22. What do understand by leadership in business? What should be the qualities of a good business leader?
23. "A successful leader is not necessarily effective." Comment.
24. Explain briefly the Concept of Managerial Grid and explain its different styles.
25. Write Short Notes on
  - i) Leadership Continuum
  - ii) Libert's System for Management
  - iii) Employee centred leadership